



KANKAKEE COMMUNITY COLLEGE  
District 520

February 8, 2021

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Martin at 5:00 pm in the Iroquois Room (D152) of the Riverfront campus and via Zoom. Those physically in attendance were:

Mr. Patrick Martin, Chair  
Mr. Brad Hove, Vice Chair  
Mr. Todd Widholm, Secretary  
Mrs. Catherine Boicken  
Mr. Richard Frey  
Mr. Jerald Hoekstra  
Mr. William Orr  
Ms. Ariana Ramirez, Student Representative to the Board

Also attending in person were:  
Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff

Dr. Boyd stated that the meeting was broadcasting live and being recorded via Zoom for audio and video access per Governor Pritzker's executive order.

There was no public comment or change to the published agenda.

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the January 11, 2021 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mr. Hoekstra to approve the February 8, 2021 Consent Agenda Action Items 1-4 as follows:

**\*APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1D program participants as presented.

**\*APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

**\*APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for a new police vehicle and Capital Development Board project for north patio renovations as presented.

**\*APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept CRRSAA-Student Funding, CRRSAA-Institutional Funding and Illinois Green Economy Network grant awards as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL OF CONTRACT AWARDS**

The administration recommended the Board approve awarding the bid for phase 1 of renovations to the Technology Center Building to Piggush-Simoneau Inc. in the amount of \$914,735. Motion was made by Mr. Frey and seconded by Mr. Hove to award the bid as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**MODIFICATION TO ON-THE-JOB TRAINING (OJT) CONTRACT**

The administration recommended the Board approve a modification to reduce the OJT contract with ARDEX Americas/WW Henry due to a decrease in training hours because the participant exceeded projected expectations. Motion was made by Mr. Orr and seconded by Mr. Hoekstra to approve the OJT contract modification as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL OF RECOMMENDED ADDITIONS AND REVISIONS TO THE COURSE FEES LIST**

The administration recommended the Board approve the additions and revisions to the course fees list. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to approve the additions and revisions as presented, effective Summer 2021. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**INFORMATION**

Dr. Boyd gave his report to the Board. The Board reviewed the Census Day Enrollment Report for Spring 2021. Dr. Boyd thanked Rob Kenney and his team for their hard work to remove snow and for their quick response to a frozen pipe emergency today. The first cohort of CSL Behring

employees graduated from KCC. Women's basketball coach Donnie Denson achieved 500 wins. KCC police officer Vern Turner was named Sports Citizen of the Year by the *Daily Journal*. Dr. Boyd noted that Don Green, former KCC trustee and long-time college supporter, passed away.

Trustee Frey gave his report to the Board. The next ICCTA meetings will take place in person on March 12-13 in Schaumburg. He thanked Dr. Boyd for his regular attendance at ICCTA meetings. Mr. Frey noted there would be no Lobby Day in Springfield this year due to the pandemic.

SBOT Ramirez gave her report to the Board. The Student Advisory Council (SAC) completed its first draft of their updated constitution. Due to low attendance at recent events, SAC is looking at an app, Community, as an alternate way of engaging students. SAC has planned activities for Black History Month. Ms. Ramirez shared projects and activities planned by various clubs.

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the Reconciled Cash Report for December 31, 2020 and the Investment and Financial Summary Report for January 31, 2021. Motion was made by Mr. Hoekstra and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm

ABSTAIN: Martin

NAYS: None

Motion Carried

**APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$2,299,684.86, three (3) purchase order requisitions over \$10,000, and two (2) special bills totaling \$5,501.02 were presented for Board review. Motion was made by Mr. Orr and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, probable or pending litigation, and matters of real property pursuant to Sections 2-c-1, 2-c-11 and 2-c-5 of the Illinois Open Meetings Act. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

Dr. Boyd stated that the Board would reconvene into Open Session after Closed Session adjourned.

The Board went into closed session at 6:00 pm. The Board returned at 6:12 p.m. Motion was made by Mr. Frey and seconded by Mr. Orr to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin  
NAYS: None  
Motion Carried

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Program in Livingston County
- (5) Approval of Tenure Awards and Re-employment of Non-Tenured Faculty
- (6) Approval of Credit Division Adjunct Instructor List for Spring Semester 2021

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin  
NAYS: None  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:14 p.m. was made by Mr. Frey and seconded by Mr. Orr. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin  
NAYS: None  
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chair

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Secretary