



KANKAKEE COMMUNITY COLLEGE
District 520

April 12, 2021

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Martin at 5:00 pm in the Iroquois Room (D152) of the Riverfront campus and via Zoom. Those physically in attendance were:

Mr. Patrick Martin, Chair
Mr. Brad Hove, Vice Chair/Chair
Mr. Todd Widholm, Secretary/Vice Chair
Mrs. Catherine Boicken, Secretary
Mr. Richard Frey
Mr. Jerald Hoekstra
Mr. William Orr

Those participating via Zoom were:
Ms. Ariana Ramirez, Student Representative to the Board

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd stated that the meeting was broadcast live and recorded via Zoom for audio and video access per Governor Pritzker's executive order.

APPROVAL OF RESOLUTION DECLARING RESULTS OF THE APRIL 6, 2021 CONSOLIDATED ELECTION

The administration recommended the Board approve and issue a resolution declaring that Jerald "Jerry" Hoekstra and William "Bill" Orr were re-elected to serve six-year terms on the Kankakee Community School District 520 Board of Trustees. Motion was made by Mr. Frey and seconded by Mr. Hove to approve and issue the resolution as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

Chair Martin appointed Dr. Michael Boyd as Temporary Election Chair. Dr. Boyd stated that the Board addressed itself for reorganization.

APPROVAL OF TERM OF OFFICE

Motion was made by Mr. Orr and seconded by Mr. Hoekstra to approve the term of the Board Chair, Vice Chair and Secretary at two (2) years. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

ELECTION OF OFFICERS

Motion was made by Mr. Frey and seconded by Mr. Hoekstra to elect Brad Hove as Board Chair, Todd Widholm as Vice Chair, and Cathy Boicken as Secretary. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

Mr. Martin stated that it was an honor and a privilege to have served as Chair and to continue to serve with the Board. He passed the gavel and turned the meeting over to Chair Hove.

APPROVAL OF BOARD MEETING SCHEDULE

Motion was made by Mrs. Boicken and seconded by Mr. Orr to re-confirm the previously approved 2021 Board Meeting schedule. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove

NAYS: None

Motion Carried

Chair Hove appointed Richard Frey as ICCTA representative and Bill Orr as alternate with all voting rights and privileges.

Dr. Boyd welcomed all guests.

PUBLIC COMMENTS

Mr. Michael Proctor, Manager at CSL Behring, spoke about the company's partnership with the college, specifically noting the endowment process and workforce training. Dr. Boyd thanked Mr. Proctor for his comments. Karen Slager, Board Recording Secretary, read a public comment received via email from Dr. Francesca Catalano re: the KCC food pantry. Professor JuTun Andrews-King also spoke about the food pantry. Dr. Boyd thanked Professor Andrews-King for her comments.

BOARD RECOGNITION

Dr. Kiana Battle introduced, and the Board recognized, the college's newly tenured faculty: Jaelyn Cruz, Christopher Gibson, Sarah Gowler, Rebecca Murphy, Jessica Oladapo and Mark Schnoor. Craig Keigher then introduced, and the Board recognized, Jenny Pecora Kettley, Outstanding Full-Time Faculty Award winner, and Joshua Riley, Outstanding Adjunct Faculty Award winner. Dr. Jose da Silva introduced the Board to Samaria Rosenthal, the 2021-2022 Student Representative to the Board.

There was no change to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the March 8, 2021 Board meeting for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

ABSTAIN: Martin

NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mrs. Boicken and seconded by Mr. Martin to approve the April 12, 2021 Consent Agenda Action Items 2-5 as follows:

***APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1D program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for a switch refresh.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the US Department of Education's Education Stabilization Fund – Strengthening Grant as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
NAYS: None
Motion Carried

APPROVAL OF ATHLETIC LETTERS OF INTENT AND ATHLETIC SCHOLARSHIP TUITION WAIVERS

The administration recommended the Board approve the Letters of Intent for each sport as presented. The Letters of Intent are in alignment with the NJCAA regulations. The administration recommended the Board approve the number of athletic scholarship tuition waivers for each sport as presented for the 2021-2022 academic year. Motion was made by Mr. Orr and seconded by Mr. Frey to approve the Letters of Intent and Athletic Scholarship Waivers. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
NAYS: None
Motion Carried

APPROVAL OF SURS DEFERRED COMPENSATION PLAN (DCP)

The administration recommended the Board approve the resolution to adopt the State Universities Retirement System (SURS) Deferred Compensation Plan (DCP), effective July 1, 2021. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the SURS DCP as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
NAYS: None
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. Congratulations to Jerry Hoekstra and Bill Orr who were re-elected for six-year terms on the Board of Trustees; Dr. Boyd thanked them for their leadership and support. Welcome to Samaria Rosenthal, whose term as student representative to the Board will begin on June 1. Thank you to the vaccine event committee, which consisted of Lt. Michael Stoltz, Rob Kenney, Kari Nugent, Sheri Cagle, Katie Henry and Karen Slager. The Illinois National Guard administered 1400 vaccines at KCC on April 6 and 7. The college continues to monitor and mitigate the COVID-19 virus as we look to the governor's bridge to Phase 5. With that in mind, the college has plans for three socially distant commencement ceremonies on May 15. A staff unionization effort is underway on campus. The college is considering upgrades to HVAC filtration systems and relocation of the food pantry and the police department. State representative Jackie Haas recently toured the riverfront campus. KCC representatives are participating in the strategic plan for development of an incubator in Kankakee. College employees will take part in a National Incident Management System (NIMS) tabletop exercise on April 16.

Trustee Frey gave his report to the Board. He reminded the newly elected trustees of the four-hour training requirement. He noted that the bill in support of regional trustees applies to those districts whose populations exceeds 300,000; KCC has 130,000 in its district. The ICCTA continues to discuss MAP funding and an Early Childhood BSN. Trustee Frey congratulated Dr. Boyd and staff on the college's recent positive publicity, which may help with recruiting efforts. Dr. Boyd, in turn, thanked Kari Nugent, Director of Marketing & Public Relation.

SBOT Ramirez gave her report to the Board. She and several Student Advisory Council (SAC) members volunteered at the vaccination event on campus. SAC members also participated in a virtual Student Leader Exchange seminar about balancing schedules and setting priorities. SAC has additional activities planned for Sexual Awareness Week, as well as end of semester events. SAC will hold officer elections for fall semester, and the first Student Leader and Advisor Recognition will take place via Facebook and YouTube. The Veterans Association, Psychology Club, and Phi Theta Kappa remain active.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for February 28, 2021 and the Investment and Financial Summary Report for March 31, 2021. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

ABSTAIN: Martin

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,474,178.04, six (6) purchase order requisitions over \$10,000, and two (2) special bills totaling \$1,179.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and matters of self-evaluation pursuant to Sections 2-c-1, 2-c-11 and 2-c-16 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Hoekstra to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
NAYS: None
Motion Carried

The Board went into closed session at 6:13 pm. The Board returned at 6:48 p.m. It was noted that no one from the public was participating via Zoom. Motion was made by Mr. Frey and seconded by Mr. Widholm to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
NAYS: None
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult, Dislocated Worker and Youth Participants in WIOA Work Experience/Internship Programs in Livingston and Kankakee Counties

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:50 p.m. was made by Mr. Frey and seconded by Mr. Orr. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
NAYS: None
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chair

Secretary