



KANKAKEE COMMUNITY COLLEGE  
District 520

September 13, 2021

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:03pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair  
 Mr. Todd Widholm, Vice Chair  
 Mrs. Catherine Boicken, Secretary  
 Mr. Jerald Hoekstra  
 Mr. Patrick Martin  
 Ms. Samaria Rosenthal, Student Trustee

Also attending in person were:  
 Dr. Michael Boyd, President  
 Ms. Claire Chaplinski, Attorney  
 Administrative Staff

There was no public comment. There were no amendments or changes to the published agenda.

### **APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the August 9, 2021 public bond hearing for approval. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Hove  
 ABSTAIN: Widholm  
 Motion Carried

The Recording Secretary presented the Minutes from the August 9, 2021 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Hove  
 ABSTAIN: Widholm  
 Motion Carried

### **APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the September 13, 2021 Consent Agenda Action Items 1-2 as follows:

### **\*APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

**\*APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve the solicitation of bids for the replacement of the west campus fire alarm system for buildings SA, VA and 5.

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove  
Motion Carried

**APPROVAL OF FURNITURE PURCHASE FOR PHASE II OF THE TECHNOLOGY BUILDING**

The administration recommended the Board approve the following furniture purchases for Phase II of the Technology Building renovation: KI Furniture, \$225,000 and American Workbench, \$2,600 for a total of \$227,600. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the furniture purchase as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove  
Motion Carried

**APPROVAL OF TECHNOLOGY PURCHASE FOR PHASE II OF THE TECHNOLOGY BUILDING**

The administration recommended the Board of Trustees approve technology purchases from various vendors based on availability in the amount of \$265,000 for Phase II of the Technology Building. Motion was made by Mr. Martin and seconded by Mr. Hoekstra. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove  
Motion Carried

**APPROVAL OF CONTRACT AWARD**

The administration recommended the Board approve awarding the bid to Solutions 1 Inc. in the amount of \$252,739 for the installation of ultraviolet (UV-C) lights. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to purchase the contract for the software as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove  
Motion Carried

**APPROVAL AND ADOPTIN OF FISCAL YEAR 2022 BUDGET**

The administration recommended the Board approve and adopt the fiscal year 2022 budget as presented under separate cover, with the following resolution:

THEREFORE, BE IT RESOLVED that the Fiscal Year 2022 Budget for Kankakee Community College District #520, as received by the Board of Trustees on September 13, 2021, and made available for public inspection be adopted and put into effect for the period July 1, 2021 through June 30, 2022.

Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve and adopt the fiscal year 2022 budget as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove  
Motion Carried

### **APPROVAL OF RESOLUTIONS HONORING FULL-TIME EMPLOYEES**

The administration recommended the Board approve and sign resolutions honoring full-time employee retirees Donnie Denson, Robert Ling and Cynthia Riordan. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the resolutions as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove  
Motion Carried

### **RESOLUTION PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$3,600,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS OF COMMUNITY COLLEGE DISTRICT NO. 520, COUNTIES OF KANKAKEE, WILL, GRUNDY, LIVINGSTON, FORD AND IROQUOIS AND STATE OF ILLINOIS, FOR THE PURPOSE OF PAYING CLAIMS AGAINST SAID COMMUNITY COLLEGE DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF.**

The administration recommended the Board of Trustees adopt the Resolution providing for the issue of not to exceed \$3,600,000 General Obligation Community College Bonds, Series 2021B. Motion was made by Mr. Martin and seconded by Mrs. Boicken to adopt the Resolution as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove  
Motion Carried

### **INFORMATION**

Dr. PJ Thompson gave a KCC Foundation update to the Board; the update was included as an information item in the Board book.

The Board reviewed the Fall 2021 Census Day Enrollment Report.

Dr. Boyd gave his report to the Board. The college received an AA bond rating. The Illinois Community College Board completed an Economic Impact Study which will be discussed with the Board at the Committee of the Whole meeting. The college is working hard ensure compliance with federal and state vaccination/testing mandates. Dr. Boyd shared dates of upcoming events.

SBOT Rosenthal gave her report to the Board. Student Advisory Council (SAC) had activities, treat and giveaways to welcome students back to campus. Students will be celebrating LatinX heritage month during September, as well as celebrating Constitution Day. TRIO Support Services has planned two college visits for students.

### **APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the Reconciled Cash Report for July 31, 2021 and the Investment and Financial Summary Report for August 31, 2021. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary

Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hoekstra, Widholm, Hove

ABSTAIN: Martin

Motion Carried

### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$2,432,244.55, twelve (12) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$564.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Martin to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove

Motion Carried

The Board went into closed session at 5:42 pm. The Board returned at 6:27 p.m. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove

Motion Carried

### **MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve Matters of Personnel Items 1-8 as presented and recommended by the administration and enumerated below:

- (1) Approval of Position Description
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Career Services Contracts
- (5) Approval for Full-Time Faculty Association Memorandums of Understanding (MOUs) – Academic Years 2021-2022 and 2022-2023
- (6) Approval of Adjunct Faculty Association Memorandum of Understanding (MOU) – Academic Years 2022-2024
- (7) Approval of Credit Division Adjunct Instructor List for Fall Semester 2021
- (8) Approval of Stipends to Faculty and Staff for Additional Duties During Coronavirus Pandemic

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:30 p.m. was made by Mr. Hoekstra and seconded by Mr. Widholm. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove  
Motion Carried

Approved:   
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Chair

Respectfully submitted,

Karen Slager, Recording Secretary

  
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Secretary