



KANKAKEE COMMUNITY COLLEGE  
District 520

October 12, 2021

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair  
 Mr. Todd Widholm, Vice Chair  
 Mrs. Catherine Boicken, Secretary  
 Mr. Jerald Hoekstra  
 Mr. Patrick Martin  
 Mr. William Orr  
 Mr. Michael Proctor  
 Ms. Samaria Rosenthal, Student Trustee

Also attending in person were:

Dr. Michael Boyd, President  
 Ms. Claire Chaplinski, Attorney  
 Administrative Staff

There was no public comment. Dr. Boyd welcomed guests. There were no amendments or changes to the published agenda.

### **BOARD RECOGNITION**

The Board welcomed new faculty members Krista Davis, Assistant Professor, Nursing; Joseph Simpson, Assistant Professor, Law Enforcement; and Shane Stachura, Assistant Professor/Clinical Coordinator, Physical Therapy Assistant.

### **APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the September 13, 2021 FY22 budget public hearing for approval. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove  
 ABSTAIN: Orr, Proctor  
 Motion Carried

The Recording Secretary presented the Minutes from the September 13, 2021 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Widholm, Hove  
 ABSTAIN: Orr, Proctor  
 Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve the October 12, 2021 Consent Agenda Action Items 1-3 as follows:

**\*APPROVAL OF 1A, 1D AND 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1D and 1Y-OS program participants as presented.

**\*APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition/course reimbursement as presented.

**\*APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the Learning Renewal – GEERF II funding grant award as presented.

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove  
Motion Carried

**APPROVAL OF SUPPLEMENTAL TAX PROVISION OF THE PUBLIC COMMUNITY COLLEGE ACT**

The administration recommended the Board adopt a resolution expressing the Board's intent to include in the Fall 2021 levy a supplemental tax as established in Section 3-14.3 of the Public Community College Act at a rate not to exceed the maximum allowable rate of 11.09 cents, and further resolved that the Board direct the administration to publish the Board's Intent and to meet the requirements of Section 3-14.3 of the Public Community College Act. Motion was made by Mr. Martin and seconded by Mr. Proctor to adopt the supplemental tax resolution as presented and to direct administration to publish the Board's intent and meet the requirements of Section 3-14.3 of the Public Community College Act. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove  
Motion Carried

**APPROVAL OF PROTECTION, HEALTH, AND SAFETY PROJECT**

The administration recommended the Board approve the Protection, Health, and Safety Project in the amount of \$1,340,000 to fund the following projects: technology building roof; main campus south parking lot; west campus parking lot building 5; west campus sidewalks, window repairs to R building; HVAC improvements in Phase II technology building. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve the PHS projects as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove  
Motion Carried



## **APPROVAL OF CONTRACT AWARD**

The administration recommended the Board approve awarding the bid to Contech MSI Co in the amount of \$159,655.00 for the replacement of the west campus fire alarm system for buildings SA, VA and 5. Motion was made by Mr. Widholm and seconded by Mr. Proctor to purchase the contract for the software as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

## **INFORMATION**

Dr. Boyd gave his report to the Board. Full scale COVID-19 testing started on campus yesterday. Loop Medical is administering tests to students, and employees are receiving SHIELD IL tests. The college offered its contracted courier service to local high schools. The search is underway for the next vice president of student affairs. ICCTA meetings take place in November to develop the legislative agenda. A regional trustees meeting may take place in December. Dr. Boyd shared dates of upcoming events.

SBOT Rosenthal gave her report to the Board. Student Advisory Council's (SAC) activities for LatinX Heritage Month and LGBTQ History Month were successful. SAC also celebrated Constitution Day and participated in a fishing trip on Lake Michigan. SAC plans to raise awareness for sexual assault/harassment by placing red flags along College Drive and asking students and employees to wear red in support. TRIO Support Services will take students on college visits to Northern Illinois University and the University of Illinois.

## **APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the Reconciled Cash Report for August 31, 2021 and the Investment and Financial Summary Report for September 30, 2021. Motion was made by Mrs. Boicken and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hoekstra, Orr, Proctor, Widholm, Hove

ABSTAIN: Martin

Motion Carried

## **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$3,772,957.86, seven (7) purchase order requisitions over \$10,000, and two (2) special bills totaling \$25,819.17 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove  
Motion Carried

The Board went into closed session at 5:46 pm. The Board returned at 6:15 p.m. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove  
Motion Carried

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult and Youth Participants in WIOA Work Experience Programs in Kankakee and Livingston Counties


On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:16 p.m. was made by Mr. Hoekstra and seconded by Mr. Widholm. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove  
Motion Carried

Approved: 

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Chair

Respectfully submitted,  
Karen Slager, Recording Secretary



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Secretary