



Kankakee Community College Board of Trustees
June 13, 2022 – Agenda
100 College Dr, Board Room L241, 5 pm

1. Call to Order/Roll Call.....Board Chair
2. Public Comment.....Board Chair
3. Introduction of Guests/Recognition.....Board Chair
4. Amendments or Changes to Published Agenda.....Board Chair
5. Approval of Minutes.....Board Chair
 - May 9, 2022 - Board Meeting
6. Approval of Consent Agenda Action Items (items preceded by asterisk).....Board Chair
7. Approval of Action Items Remaining & Presentation of Information Items....Board Chair

A. Action Items

- * (1) Approval of 1A Program Participant (A-1)
- * (2) Approval of Tuition Course Reimbursements (A-3)
- * (3) Approval of Request for Bids (A-5)
 - ◆ Science Supplies
 - ◆ Video Surveillance System Upgrades
 - ◆ West Elevator Upgrades
- * (4) Update on Budget Preparation and Request to Operate Within Budget Draft (A-7)
- (5) Approval of Contract Awards (A-9)
 - ◆ CrowdStrike Cybersecurity Software
 - ◆ VMWare Annual Renewal
- (6) Approval of RAMP Submission FY2023 for Priority Projects in the Campus Master Plan (A-11)
- (7) Approval of Revised Personnel Policies (A-13)
- (8) Approval of Resolutions Honoring Full-Time Retirees (A-17)

B. Information Items

- (1) President and Trustee Reports
- (2) Kankakee Community College Foundation Update (I-1)

8. Approval of Finance Items.....Board Chair
 - A. Finance Items
 - (1) Approval of Short-Term Investments - none
 - (2) Approval of Financial Reports (subject to audit) (F-1)
 - ◆ Reconciled Cash By Fund – April 30, 2022
 - ◆ Investment and Financial Summary – May 31, 2022
 - (3) Approval of Bill Summary and Travel Expenses (F-6)
 - ◆ Purchase Order Requisitions Over \$10,000
 - ◆ Special Bill(s)
 - ◆ AP Check Register
9. Convene to Closed Session.....Board Chair
10. Reconvene to Open Session.....Board Chair
11. Closed Session Action Items.....Board Chair
 - A. Matters of Personnel pursuant to 5 ILCS 120/2(c)(1)
 - Approval of Meredith Purcell employment contract for the position of vice president for student affairs for the 2022-2023 and 2023-2024 fiscal years at an annualized salary in the amount of \$117,875 for the 2022-2023 fiscal year.
 - B. Probable or Pending Litigation pursuant to 5 ILCS 120/2(c)(11)
12. Adjournment.....Board Chair

ADMINISTRATIVE CONTRACT

Kankakee Community College
Kankakee, Illinois

The Board of Trustees of Community College District 520 of the Counties of Kankakee, Iroquois, Livingston, Grundy, Will and Ford, State of Illinois, hereby agrees to employ **MEREDITH PURCELL** as **VICE PRESIDENT FOR STUDENT AFFAIRS** for the 2022-2023 and 2023-2024 fiscal years. The fiscal year begins on July 1 and ends on June 30.

The administrator will be assigned duties which are consistent with her educational and experiential qualifications.

The administrator agrees to perform faithfully and to discharge all assigned duties to the satisfaction of the College, and to abide by all policies, rules, and regulations adopted by the Board of Trustees. The administrator further agrees to a reassignment or transfer at any time from this position to another position for which the administrator is qualified as determined by the college. In addition, the administrator's employment may be terminated, changed, or modified from time to time by the College in its sole discretion.

The annualized salary for the 2022-2023 fiscal year will be \$117,875. This salary shall not be reduced for the following year while the administrator remains in the above-named position. In addition, the Board agrees to consider an increase of said salary for the following fiscal year based upon a satisfactory evaluation of performance.

On or before June 15, 2024, notification as to renewal of appointment will be given. Such renewal is neither automatic nor to be expected.

The administrator has ten days after the date of official board action as shown below to accept or reject this contract. If she fails to accept the offer within this time period, this position will be declared open.

Date

President

Chairman, Board of Trustees

Secretary, Board of Trustees

I accept the contract as described above.

_____ Yes _____ No

Date

Administrator