



KANKAKEE COMMUNITY COLLEGE
District 520

June 13, 2022

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:06 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
Mr. Todd Widholm, Vice Chair
Mrs. Catherine Boicken, Secretary
Mr. Michael Proctor

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the May 9, 2022 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Proctor and seconded by Mr. Widholm to approve the June 13, 2022 Consent Agenda Action Items 1-4 as follows:

***APPROVAL OF 1A PROGRAM PARTICIPANT**

The administration recommended the Board approve the 1A program participant as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for science supplies, video surveillance upgrades and west elevator upgrades.

***UPDATE ON BUDGET PREPARATION AND REQUEST TO OPERATE WITHIN BUDGET DRAFT**

The administration recommended the Board authorized college operations by allowing expenditures required for normal operations, which include salaries, approved contracts, utilities, maintenance, and supplies for the period July 1, 2022 through budget adoption.

On roll call, the vote was:

AYES: Proctor, Widholm, Hove
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the following bids: 1) CrowdStrike Cybersecurity Software to CDWG in the amount of \$41,193.00; and 2) VMWare Annual Renewal to CDWG in the amount of \$32,895.00. Motion was made by Mr. Widholm and seconded by Mrs. Boicken approve the contract awards as presented. On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF RAMP SUBMISSION FY2023 FOR PRIORITY PROJECTS IN THE CAMPUS MASTER PLAN

The administration recommended the Board approve the RAMP submission FY2023 for priority projects in the campus master plan which includes Activities Center Building Addition & Renovation, L Building East, and L Building West. The commitment to estimated overall local funding is in the amount of \$7,768,700. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve RAMP submission as presented. On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF REVISED PERSONNEL POLICIES

The administration recommended the Board approve two revised personnel policies – 3.5 Selection Process and 16.3 Reduction in Force – which were approved as a first reading May 9, 2022 Board meeting. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the two revised personnel policies, effective July 1, 2022, as presented. On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF RESOLUTIONS HONORING FULL-TIME RETIREES

The administration recommended the Board approve and sign the resolutions honoring KCC full-time retirees Prosper Hevi, Bernice Hinrich and Karen Ridgway. Motion was made by Mr. Proctor and seconded by Mr. Widholm to approve the resolutions as presented. On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

INFORMATION

Dr. Thompson gave his KCC Foundation update to the Board as presented.

Dr. Boyd gave his report to the Board. He recently attended ICCCP meetings and ICCTA annual convention in Chicago. At the banquet, KCC award nominees were recognized and Trustee Emeritus Richard Frey was given ICCTA's Honorary Membership, the association's most distinguished award. The One Work Force grant, Early Childhood Consortium grant, Health Careers PATH grant, as well as MAP funding increases, are available to students. Mental health early action is a legislative mandate, and KCC is a partner with Transformative Growth, a contracted third party who has staff on campus three times a week.

Meredith Purcell shared that Quante Grant relocated outside of the district and would not be able to fulfill his duties as student trustee. The Student Affairs team has begun the process of selecting the next student trustee, and recommendation will be brought to the July Board meeting.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for April 30, 2022 and the Investment and Financial Summary Report for May 31, 2022. Motion was made by Mr. Widholm and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,843,514.63, ten (10) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$287.00 were presented for Board review. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and the semi-annual review of closed sessions minutes pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Proctor to convene to closed session. On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

The Board went into closed session at 5:30 pm. The Board returned at 6:49 pm. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval of the Revision of Credit Division Adjunct Instructor List for Spring 2022
- (5) Approval of Salary Increase for Fiscal Year 2023
- (6) Approval of Request to Hire for Four Positions

On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:50 pm was made by Mr. Proctor and seconded by Mrs. Boicken. On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
Motion Carried

Approved:


Chair

Respectfully submitted,
Karen Slager, Recording Secretary



Secretary