



KANKAKEE COMMUNITY COLLEGE
District 520

November 14, 2022

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00 pm in the Governors Room (D300) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
 Mr. Todd Widholm, Vice Chair
 Mr. Jerald Hoekstra
 Mr. Patrick Martin
 Mr. Bill Orr
 Mr. Michael Proctor
 Ms. Morgan Fischer, Student Trustee

Also attending in person were:
 Dr. Michael Boyd, President
 Ms. Claire Chaplinski, Attorney
 Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the published agenda.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the September 12, 2022 Board meeting for approval. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Widholm, Hove
 ABSTAIN: Orr
 Motion Carried

The recording secretary presented the minutes from the October 11, 2022 Board meeting for approval. Motion was made by Mr. Orr and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Orr, Hove
 ABSTAIN: Martin, Proctor, Widholm
 Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Orr and seconded by Mr. Martin to approve the November 14, 2022 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1D program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

***RENEWAL OF THE PROPERTY, CASUALTY, LIABILITY INSURANCE PROGRAMS**

The administration recommended the Board approve renewal of the property, casualty and liability insurance programs with Mesirow Insurance Services, in conjunction with George Ryan Jr. Insurance Group.

On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ADOPTION OF THE TAX LEVY FOR 2022

The administration recommended the Board adopt the proposed tax levy for 2022. The total tax rate, including bonds, for 2022 is estimated to be at 48.45 cents, a slight decrease from the 2021 rate of 50.30 cents. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to adopt the supplemental tax levy as presented. On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF FARM LEASE AGREEMENT

The administration recommended the Board approve a farm lease agreement with Daniel Dandurand for the period March 1, 2023 through February 28, 2024 at a rate of \$235 per acre or annual cash rent totaling \$11,750 per year. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to approve the farm lease agreement as presented. On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF AUTO/DIESEL MECHANIC AND DIESEL MECHANIC CERTIFICATES

The administration recommended the Board approve the submission of an application to the Illinois Community College Board (ICCB) to offer a 13-credit hour auto/diesel mechanic certificate and an 18-credit hour diesel mechanic certificate. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve auto/diesel mechanic and diesel mechanic certificates as presented. On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF RECOMMENDED 2023-2024 ACADEMIC CALENDAR

The administration recommended the Board approve the 2023-2024 academic calendar. Motion was made by Mr. Proctor and seconded by Mr. Widholm to approve the 2023-2024 academic calendar as presented. On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. An HLC site reviewer was on campus for an accreditation visit to the MITC and NEC; we await her report. An HLC comprehensive accreditation evaluation will take place in November 2024. Congratulations to the Respiratory Therapy program which was re-accredited through CoARC. Dr. Boyd shared information from the ICCB's Fall 2022 Opening Community College Enrollment Report. A Chosen Name Policy has been put into place at the college. Administration participated in active shooter training, and the college will host free crisis management training on December 2 for the rural school community. A conversational English class for CSL employees is taking place at the NEC. A Highway Construction Careers course was held at Pembroke Library and was well-attended. In honor of our country's veterans, the college hosted a Soldier's Reunion conference, reception, and ceremony. Dr. Boyd encouraged everyone to view the Iraqi War vet art installation in the library. Give Day, an online social media fundraising campaign, will take place on Friday, November 18 to raise money for student emergency funds.

Trustee Orr gave his report to the Board. He attended the Illinois Community College Trustees Association meeting and seminar on Friday, November 11. He shared the list of eight topics, including economic development, that were discussed at the trustee roundtable event. Trustee Martin noted that Dr. Boyd will be the Kankakee County Economic Alliance Chair beginning in February 2023.

Student trustee Fischer gave her report to the Board. October was a busy month for student activities and club involvement. At a recent ICCB-SAC meeting, student trustees were encouraged to write to their local legislators and request mental health funds for community colleges; Trustee Fischer will appeal to Kankakee County's senator and state representative. She encouraged everyone to attend Pack the Place on November 15 to support the women's and men's basketball teams. The GAP year program has been successful.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for September 30, 2022 and the Investment and Financial Summary Report for October 31, 2022. Motion was made by Mr. Proctor and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hoekstra, Orr, Proctor, Widholm, Hove
ABSTAIN: Martin
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,272,880.82, thirteen (13) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$2,417.00 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1, 2-c-11, 2-c-2 and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mr. Orr and seconded by Mr. Proctor to convene to closed session. On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

The Board went into closed session at 5:47 pm. The Board returned at 6:35 pm. Motion was made by Mrs. Hoekstra and seconded by Mr. Martin to reconvene the Board meeting. On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Martin to approve Matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorization to Youth Participant in WIOA Work Experience Program in Kankakee County
- (5) Approval of Full-Time Credit Division Overload Summary for Fall 2022

On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

Dr. Boyd provided a review of the closed session minutes for the following meeting dates: May 9, 2022, June 13, 2022, July 11, 2022, August 8, 2022, September 12, 2022 and October 11, 2022. He recommended the Board approve the closed session minutes without release due to the continued need for confidentiality. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the closed session minutes without release. On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:37 pm was made by Mr. Orr and seconded by Mrs. Martin. On roll call, the vote was:

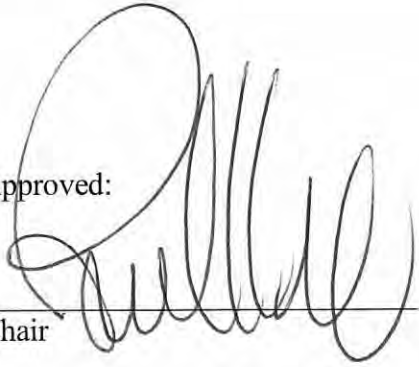
AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chair

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and difficult to decipher.

Secretary

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read "Anthony R. Orr".