

**Kankakee Community College**  
**2024-2025 Dependency Override Appeal**

OFFICE OF FINANCIAL AID  
100 College Drive • Kankakee, IL 60901-6505 • (815) 802-8550 • FAX: (815) 802-8551

**STEP I: Student Information**

Name \_\_\_\_\_ Date \_\_\_\_\_  
Last First M.I.

Permanent Address \_\_\_\_\_

Student Soc. Sec. # \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_

**STEP II: Reason for Filing Dependency Override**

Dependency status is determined by criteria specified in the law and can be changed by a Financial Aid Administrator only in unusual circumstances. If the student is defined as “dependent” but believes unusual circumstances are present to establish them as “independent”, then the student may request a review of their unusual circumstances by the Financial Aid Office.

A student **cannot** be determined to be independent due to the following:

- Parents refuse to contribute to the student’s education.
- Parents will not provide information for the FAFSA or verification.
- Parents do not claim the student as a dependent for income tax purposes.
- Student demonstrates total self-sufficiency.

**STEP II: Submit the following:**

- 1) **A copy of your 2022 IRS Tax Return Transcript** (if you did not use the FA-DDX on your 24-25 FAFSA)
- 2) **2024-2025 Independent Student Verification Worksheet**
- 3) **Personal Statement**-Attach a letter explaining your unusual circumstance. You must describe your current relationship (even if non-existent) with your parents. Address the following items:
  - Has a parent died?
  - Do you live with someone other than your parents, and does that person support you?
  - Describe the nature of your relationship with your parent(s). If you are estranged from your parent(s), please provide a detailed account of the circumstances.
  - Provide the date and place of your last contact with your parent(s).
  - Do you support yourself? If yes, what year did you begin supporting yourself?
  - If your parent(s) are unwilling or unable to provide financial information to complete the Free Application for Federal Student Aid (FAFSA), please explain.

- 4) **Supporting Documentation**-Provide supporting documentation verifying the reason(s) for your independent status request. This may include, but is not limited to:
- Documentation confirming that a parent is deceased, institutionalized, or incarcerated
  - Documentation confirming that there is a protection/restraining order that prohibits you from having contact with your parent(s) or other legal documentation that would explain why parent information should or could not be obtained to determine financial aid eligibility
  - Utility bills or health insurance documentation, that demonstrate a separation from parents or legal guardians
  - A documented interview between the student and the financial aid administrator
  - Submission of a court order or official federal or state documentation that the student or student's parents or legal guardians are incarcerated
  - A documented phone call or written statement, which confirms the unusual circumstances with:
    - A state, county or tribal welfare agency;
    - An independent living case worker who supports current and former foster youth with the transition to adulthood; or
    - A public or private agency, facility, or program servicing the victims of abuse, neglect, assault, or violence.
  - A documented phone call or written statement from an attorney, guardian ad litem, a court-appointed special advocate (or similar), or a representative of a TRIO or GEAR UP program which confirms the circumstances and the person's relationship to the student
  - A documented determination of independence made by a financial aid administrator at another institution in the same or a prior award year

**STEP IV: Read, Sign, and Return to the Kankakee Community College Office of Financial Aid Certification:** All of the above information on this form and attached documentation is true and complete to the best of my knowledge.

Student Signature \_\_\_\_\_ Date Completed \_\_\_\_\_

***Remember to attach all required documentation.***

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**OFFICE USE ONLY**

Approved     Denied    Date \_\_\_\_\_ Staff Signature \_\_\_\_\_